

CONFIRMATION OF WORKING GROUPS

Economic & Community Development Advisory Committee – 8 July 2014

Report of Chief Officer Legal and Governance

Status: For Decision

Key Decision: No

Portfolio Holder Cllr. Hogarth

Contact Officer Vanessa Etheridge Ext. 7199

Recommendation to Economic & Community Development Advisory Committee: That the Committee consider whether the working groups as detailed in the report should continue, and if so, agree membership and reconfirm terms of reference.

Reason for recommendation: It is necessary to review and if necessary reconstitute any working groups each municipal year, especially in light of changed membership to the Advisory Committee.

Introduction and Background

- 1 During the last municipal year the Advisory Committee formed two working groups. It is necessary for the Committee to review the need for these working groups and confirm the terms of reference and membership.

Rural Broadband Working Group

2. At the meeting held on 18 June 2013 (Minute 9) it was resolved that a Working Group be set up with the following terms of reference:
 - a) The membership of the Working Group to consist of 5 Councillors and made up of, where appropriate, of Members from the Advisory Committee and other appropriate members of the Council with relevant experience.
 - b) The Working Group to be set up for the consideration of the following only:
 - (i) any work already undertaken in order to improve broadband in the District to date;
 - (ii) any additional work that might usefully be undertaken by the Council;
 - (iii) consideration as to whether the Council has a role in promoting private broadband provision through small providers.
 - c) The Working Group to regularly report back on its findings to the Advisory Committee via 'Action Sheets'.

3. The membership was agreed as Cllrs. Ball, Hogarth, Horwood, Piper and Scholey.
- 4 Cllrs. Piper and Scholey are no longer on this Committee.

Car Parking Technology Working Group

- 5 At the meeting held on 1 May 2014 (Minute 43), following agreement with Cabinet, it was resolved that a Working Group be set up to consider car parking technology such as smart ticketing and the membership be Cllrs. Mrs. Bosley, Butler, Ms Chetram and Hogarth.
- 6 Cllr. Ms Chetram is no longer on this Committee.

Key Implications

Financial

None directly arising from this report.

Legal Implications and Risk Assessment Statement

Working groups are only constituted for a municipal year, and must be reconstituted each new municipal year. Members would only be allowed to claim travel expenses for formally constituted working groups.

Equality Impacts

Consideration of impacts under the Public Sector Equality Duty:		
Question	Answer	Explanation / Evidence
a. Does the decision being made or recommended through this paper have potential to disadvantage or discriminate against different groups in the community?	No	
b. Does the decision being made or recommended through this paper have the potential to promote equality of opportunity?	No	
c. What steps can be taken to mitigate, reduce, avoid or minimise the impacts identified above?		

Conclusions

Members should consider whether they wish the three working groups to continue to meet, agree the membership and reconfirm the terms of reference for each one.

Background Papers:

[Economic & Community Development Advisory
Committee – Agendas and Minutes 2013/14](#)

Christine Nuttall

Chief Officer for Legal and Governance